

Family Emergency Binder

Checklist

MOM WITH A PREP

Emergency Contacts/Numbers

- Family & Friends addresses and phone numbers
- Phone Tree contacts
- Kids' schools and day care centers
- Important business associates
- Doctors, Dentists and local hospitals/clinics
- Business and work numbers and contacts
- Local non-emergency numbers for police, fire, ambulance, city and utilities

Financial information

- Credit card numbers and phone numbers (plus websites and passwords)
- Insurance card numbers and phone numbers
- Bank Cards, accounts and phone numbers (plus websites and passwords)
- Investments/401K/safety deposit information
- Last two statements from all of your financial accounts - checking, savings, 401K, investments

Copies of vital documents

- Driver's licenses or State Issued ID Cards
- Social security cards
- Credit cards (front and back)
- Military Records
- Adoption/foster records
- Naturalization/Immigration documents

Medical Information

- Advanced Care Directives
- Immunization Records
- Medical history if you have serious illnesses/diseases
- Insurance information - copies of your cards (front and back)

Legal Documents

- Power of Attorney for you
- Power of Attorney for others
- Deed and titles to your home and/or cars
- Birth certificates (you can order duplicate official documents from your state agencies)
- Wedding licenses
- Wills - again, original documents are the only ones that are legally binding.
- Death Certificates - it may be important to keep a death certificate from a recently deceased family member - this is a judgment call for you.
- Passports
- Car Titles
- Lease information

Insurance

- Insurance Policy with local agent information
- Insurance cards if needed
- Home inventory – list and/or video

Other

- List of vital websites and passwords
- Your Emergency Plan
- Keys to your vehicles, house and storage spaces
- Emergency ID Cards
- Evacuation Checklist - your plan of attack for sudden evacuations
- Photos – Scan onto thumb drive
- Cash
- Maps
- Pet information
- List of local and regional hotels



Get more information at [Mom with a PREP.com](http://MomwithaPREP.com)